



# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK & Accredited by NAAC  
Recognized by UGC under Section 2(f) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/GC/2021-22/1/Circular

18-11-2021

## CIRCULAR

All the members of the Grievance Redressal Committee are hereby informed that a meeting will be held on 20<sup>th</sup> November 2021 at 11.00AM in the Conference room, Ramanujan Bhavan with the following agenda:

## AGENDA

1. Student/Faculty grievances.
2. To discuss the following issues and resolve the same.
  - i. Food quality
  - ii. Wash room cleanliness
  - iii. A/C facility in computer lab
  - iv. Sanitizer bottles & Stand
  - v. Reference books
  - vi. Library hours
  - vii. Dust bins
  - viii. Projector cable
  - ix. Waiting hall maintenance
  - x. Lockers
  - xi. Class room cleanliness
  - xii. Wi-Fi facility
  - xiii. Desk broken

  
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PRINCIPAL

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Aditya College of Engineering  
SURAMPALAM - 533 437

Cc to: All members of GRC



## REPORT ON STUDENT GRIEVANCES

ACADEMIC YEAR :2021-2022


S.No	Ref. No	Complaint Type	Received Date	Resolved Date	Action Taken	Remarks
1	ACOE/GC/2021-22/001	Class room cleanliness	9/10/2021	11/10/2021	Complaint forwarded to building supervisor and instructed to take necessary actions.	Necessary actions are taken for class room cleanliness
2	ACOE/GC/2021-22/002	Medical Kit Maintenance	18/10/2021	22/06/2021	Complaint forwarded to AO and instructed to take necessary actions.	Medicines are provided and the kit is maintained
3	ACOE/GC/2021-22/003	Wi-Fi facility	03/11/2021	06/11/2021	Complaint forwarded to server room in -charge and instructed to take necessary actions.	Wi-Fi facility provided
4	ACOE/GC/2021-22/004	Sanitizer bottles & Stand	09/11/2021	17/11/2021	Complaint forwarded to AO and instructed to take immediate actions.	Immediate actions are taken for providing Sanitizer bottles & Stand
5	ACOE/GC/2021-22/005	Lab Sanitization	15/11/2021	17/11/2021	Complaint forwarded to building supervisor and instructed to take immediate actions.	Necessary actions are taken for system lab sanitization
6	ACOE/GC/2021-22/006	Wash room cleanliness	02/12/2021	06/12/2021	Complaint forwarded to building supervisor and instructed to take necessary actions.	Necessary actions are taken for wash room cleanliness
7	ACOE/GC/2021-22/007	Reference books	10/12/2021	17/12/2021	Complaint forwarded to library in-charge and instructed to provide them.	Books procured
8	ACOE/GC/2021-22/008	Food quality in canteen	14/12/2021	17/12/2021	Complaint forwarded to food inspection committee and instructed to	Complaint taken to the notice of Higher authorities



					take necessary actions.	
9	ACOE/GC/2021-22/009	Wash room cleanliness	19/01/2022	24/01/2022	Complaint forwarded to building supervisor and instructed to take immediate actions.	Immediate actions are taken for wash room cleanliness
10	ACOE/GC/2021-22/010	Wash room cleanliness	21/01/2022	24/01/2022	Complaint forwarded to building supervisor and instructed to take immediate actions.	Immediate actions are taken for wash room cleanliness
11	ACOE/GC/2021-22/011	Canteen food quality	10/02/2022	14/02/2022	Complaint forwarded to food inspection committee and instructed to take necessary actions.	Complaint taken to the notice of Higher authorities
12	ACOE/GC/2021-22/012	Wash room cleanliness	28/02/2022	03/02/2022	Complaint forwarded to building supervisor and instructed to take necessary actions.	Necessary actions are taken for wash room cleanliness
13	ACOE/GC/2021-22/013	Reference books	23/04/2022	27/04/2022	Complaint forwarded to library in-charge and instructed to take necessary actions.	Books procured
14	ACOE/GC/2021-22/014	Dust bins in wash room	24/05/2022	27/05/2022	Complaint forwarded to building supervisor and instructed to take immediate actions.	Dust bins provided
15	ACOE/GC/2021-22/015	Lockers	24/05/2022	31/05/2022	Complaint forwarded to building supervisor and instructed to take necessary actions.	Lockers provided
16	ACOE/GC/2021-22/016	Library hours	30/05/2022	03/06/2022	Request letter forwarded to governing body members for including library hours in time table.	Complaint taken to the notice of Higher authorities

16	ACOE/GC/2021-22/016	Library hours	30/05/2022	03/06/2022	Request letter forwarded to governing body members for including library hours in time table.	Complaint taken to the notice of Higher authorities
17	ACOE/GC/2021-22/017	Reference books	06/06/2022	10/06/2022	Complaint forwarded to library in-charge and instructed to take necessary actions.	Books procured
18	ACOE/GC/2021-22/018	Wi-Fi facility	06/06/2022	10/06/2022	Complaint forwarded to server room in-charge and instructed to take necessary actions.	Wi-Fi facility provided
19	ACOE/GC/2021-22/019	Suggestion box	06/06/2022	10/06/2022	Complaint forwarded to principal to take necessary actions.	Suggestion box provided
20	ACOE/GC/2021-22/20	Beds in Ladies waiting hall	07/06/2022	12/06/2022	Complaint forwarded to principal to take necessary actions.	Bed cots provided

  
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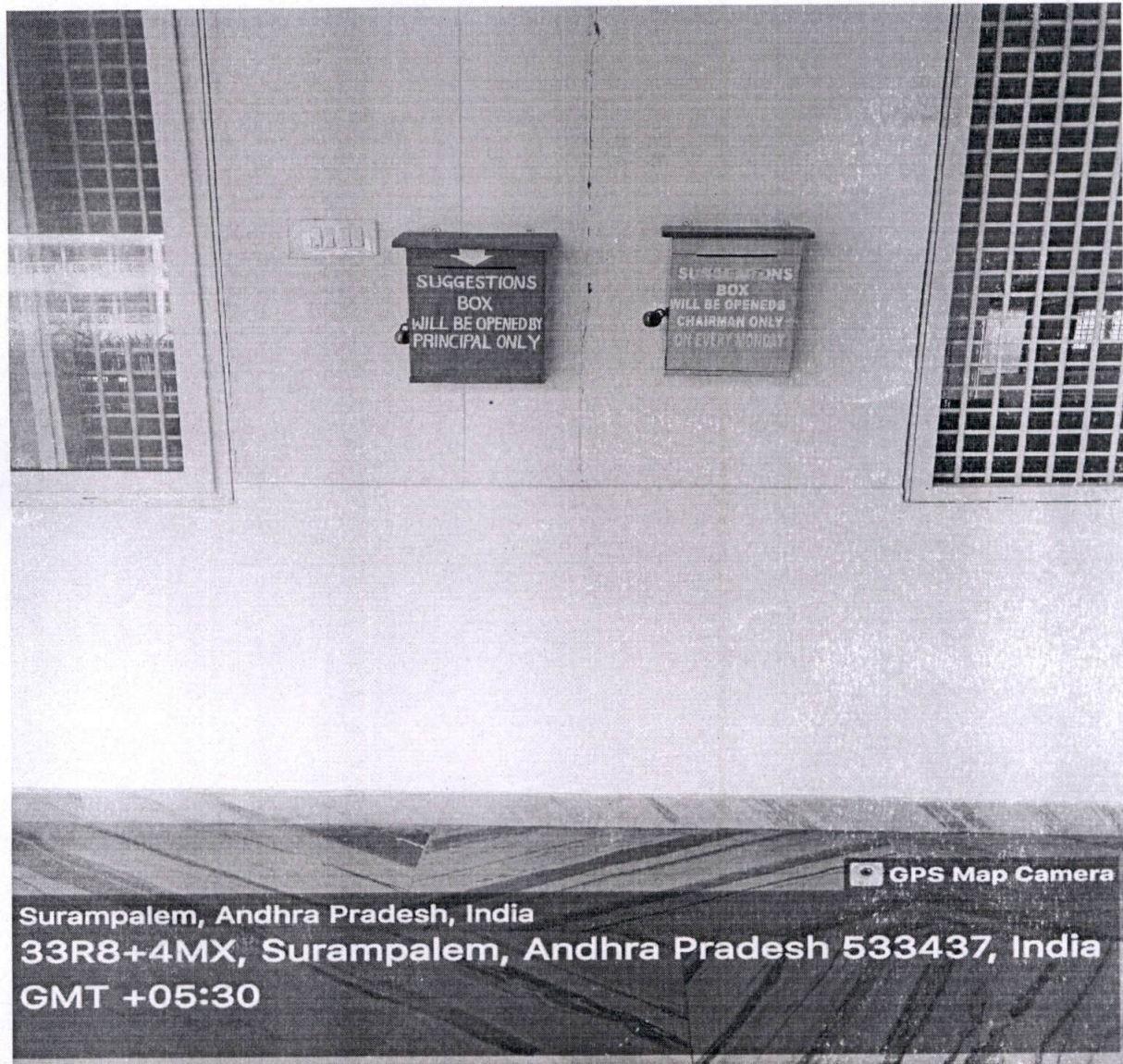
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Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Complaint type: Suggestion box

Reference Number: ACOE/GC/2021-22/019

Remarks: Suggestion box provided.







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Complaint type: Beds in Ladies waiting hall.

Reference Number: ACOE/GC/2021-22/20

Remarks: Bed cots provided.



Surampalem, Andhra Pradesh, India

33V8+6CV, Surampalem, Andhra Pradesh 533437, India

GMT +05:30





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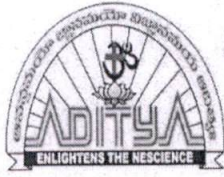
## REPORT ON FACULTY GRIEVANCES ACADEMIC YEAR: 2021-2022

S.No	Ref. No	Complaint Type	Received Date	Resolved Date	Action Taken	Remarks
1	ACOE/GC/SM/2021-22/001	Wi-Fi modem in ECE staff room	18/10/2021	22/10/2021	Complaint forwarded to server room in -charge and instructed to take necessary actions.	Wi-Fi facility provided
2	ACOE/GC/SM/2021-22/002	Sanitizer bottles & Stand	14/11/2021	17/11/2021	Complaint forwarded to AO and instructed to take immediate actions.	Immediate actions are taken for providing Sanitizer bottles & Stand
3	ACOE/GC/SM/2021-22/003	Lab Sanitization	15/11/2021	17/11/2021	Complaint forwarded to building supervisor and instructed to take immediate actions.	Necessary actions are taken for system lab sanitization
4	ACOE/GC/SM/2021-22/004	Staff Wash room cleanliness	02/12/2021	03/12/2021	Complaint forwarded to building supervisor and instructed to take necessary actions.	Necessary actions are taken for wash room cleanliness
5	ACOE/GC/SM/2021-22/005	Reference books	12/12/2021	17/12/2021	Complaint forwarded to library in-charge and instructed to provide them.	Books procured
6	ACOE/GC/SM/2021-22/006	Wi-Fi connection problem in CSE staff room	24/05/2022	27/05/2022	Complaint forwarded to server room in -charge and instructed to take necessary actions.	Wi-Fi facility provided

  
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Complaint type:WIFI Modem

Reference Number:ACOE/GC/SM/2021-22/001

Remarks:WIFI Facility provided.

